

## CALL FOR NOMINATIONS

### APPLICATION FORM AND CHECKLIST

#### Advisory Group Member for the Civil Society Engagement Mechanism for UHC2030 (CSEM)

*This vacancy is published in English, French and Spanish—please share widely*

*\*\*Fluency in English is required for participation in the CSEM Advisory Group, fluency in another language is highly desired\*\**

*Submission Deadline Date and Time: Friday, June 24, 2022 at 11:59 EST*

*Submission format: Word or PDF Format*

*Language of submission: Applications should be submitted in English*

*Submissions sent to: csem@msh.org*

Item	Mark when complete
1. Name, Contact Information and Organizational Affiliation of Nominee Name: Mailing address: Email: Phone/WhatsApp/Skype:	<input type="checkbox"/>
2. Short Curriculum Vitae (CV) of Nominee	<input type="checkbox"/>
3. Personal Statement from Nominee (2 pages maximum)	<input type="checkbox"/>
4. Letter of Recommendation from Nominee's Organization (CEO or other senior leader)	<input type="checkbox"/>
5. A Letter of Support from a civil society platform or network (letter must confirm Nominee's active involvement in CSO movements related to health)	<input type="checkbox"/>
6. Piece of written work including blog/articles, etc. or other evidence of work (print or online publication, photographs, videos or other media, etc) related to UHC advocacy	<input type="checkbox"/>

## CALL FOR NOMINATIONS

### Advisory Group Member for the Civil Society Engagement Mechanism for UHC2030 (CSEM)

**Deadline for nominations:** Friday, June 24, 2022 at 11:59 EST

The **Civil Society Engagement Mechanism for UHC2030 (CSEM)** is the civil society constituency of the International Health Partnership for UHC2030 (UHC2030). The CSEM raises civil society voices within the UHC2030 partnership as well as fosters the participation of civil society in other global and country-level advocacy spaces. The CSEM promotes Universal Health Coverage (UHC) policies that are inclusive and equitable, and that systematic attention is given to the most marginalized and vulnerable populations so that no one is left behind. A secretariat, currently hosted by Management Sciences for Health (MSH) and WACI Health, manages the CSEM, ensuring effective coordination and communication between the UHC2030 Steering Committee, Civil Society Organization (CSO) representatives in the Steering Committee, the CSEM Advisory Group, and CSEM members. For more information on the CSEM and our 800+ member organizations in more than 100 countries worldwide, visit [our website](#).

**UHC2030** is a multi-stakeholder partnership co-hosted by the World Health Organization, the World Bank, and OECD with the overall aim of supporting a movement for accelerated, equitable and sustainable progress towards UHC as well as the other health targets in the Sustainable Development Goals (SDGs), including global security and equity. UHC2030 aims to provide a platform to coordinate health systems strengthening efforts, including linkages and synergies with related technical networks and partnerships; consolidate political momentum around a shared global vision of Health Systems Strengthening (HSS) for UHC and advocate for sufficient, appropriate and well-coordinated resource allocation to HSS; facilitate accountability for progress towards HSS, UHC and SDG3; and promote coordination in countries receiving external assistance through adherence to [IHP+ principles and behaviors](#). For more information on UHC2030, visit the [UHC2030 website](#).

The **CSEM Advisory Group** fosters civil society representation in UHC2030. The Advisory Group links the global and national levels, conveys constituency priorities based on national inputs and acts as a technical hub. The group is composed of 18 members, including 12 regular Advisory Group members, three CSO representatives and three alternates to the UHC2030 Steering Committee. Within the Advisory Group members, the CSEM seeks to represent a balance of gender, expertise, representatives from populations often left behind, world regions, technical focus areas, connections to other CSO networks/mobilizing bodies and types of organizations. Members will serve a three-year term. Membership on the Advisory Group is organizational, not individual.

**Please submit nominations for civil society representatives to fill seven seats as CSEM Advisory Group Members (for three-year terms starting on November 1, 2022).**

**Please include:**

1. **Completed application form** (See cover page)
2. **Short Curriculum Vitae (CV)** outlining experience in health system strengthening and universal health coverage and at least two additional areas of expertise detailed in annex 1 (*Maximum 2 pages*)
3. **A personal statement** explaining your interest and what skills you would bring to the role (*500 words maximum*). For information on the current Advisory Group and Steering Committee members please visit <https://csemonline.net/about-us/who-we-are/>
4. **A letter of recommendation from the nominee's organization**, authorizing applicant to assume the related workload as an Advisory Group member and confirming organizational intent to sign the [UHC2030 Global Compact](#).

NOTE: As detailed in Annex 1 and 2, members of the CSEM Advisory Group and CSEM representatives to the UHC2030 Steering Committee serve in a volunteer capacity. Funding is only provided to cover travel and lodging for participation in biannual CSEM in-person meetings or for attending key events/conferences. The nominee's employer, therefore, must agree to cover the time that the nominee spends working on CSEM-related activities.

5. **A letter of support from a coordination secretariat of a CSO platform or network** to confirm that the nominee is actively involved in other CSO movements related to global health and could, therefore, serve as a connector for the CSEM work to those movements
6. **Piece of written work including blog/articles, etc.**, (published or unpublished) or other evidence of work (print or online publication, photographs, videos or other media, etc.) related to UHC advocacy

**Application Submission Requirements**

1. The application deadline is June 24, 2022, 11:59 EST.
2. Nominations must be:
  - in English
  - in Word or PDF format
  - in Times New Roman (Font Size 12)
  - include a completed application form and all required attachments
3. Organizations should submit complete applications electronically to [csem@msh.org](mailto:csem@msh.org)
4. Subject line of the email should be as follows:
  - Position\_Name of Nominee\_Organization (for example CSEM Advisory Group\_JohnSmith\_Advocates for UHC)
5. Please make sure all attachments are labeled using the following naming convention:
  - Application\_Name of Nominee (for example Application\_JohnSmith)
  - CV\_Name of Nominee
  - Personal Statement\_Name of Nominee
  - Letter of Recommendations\_Name of Nominee
  - Letter of Support\_Name of Nominee
  - Written work example\_Name of Nominee (optional)

**Selection process**

- The Review Committee will review the nominations with the support of the CSEM Secretariat based on the degree with which the application aligns with the terms of reference outlined in Annex 1. The Committee will strive to ensure representation across



regions, gender, types of organizations, lived experience, and other diversities among the seven new Advisory Group members.

- A final decision will be made by Friday, July 15, 2022.

## **ANNEX 1 Terms of Reference of Advisory Group Member for CSEM**

### **CSEM Advisory Group responsibilities:**

- Consult with the broader CSEM membership
- Comment and provide feedback on UHC2030 policies and guidelines
- Contribute to UHC2030 working groups to raise CSO voices and share output of the working groups with the CSEM constituency.
- Strengthen the capacity of national-level CSOs to engage in national health policy processes
- Consult on, propose, and develop a mechanism to improve coordination with other Global Health Initiatives (GHIs)
- Develop advocacy tools in response to CSEM needs
- Represent CSEM in local, national, regional and international events and key moments
- Develop advocacy messages and strategies on UHC

### **Responsibilities related to UHC2030 steering committee meetings:**

- Advise the Steering Committee representatives and alternates regarding their work in the UHC2030 Steering Committee and promote constituency views and positions
- Seek input from civil society constituency on issues being considered by the steering committee prior to its meeting

### **Responsibilities related to the CSEM constituency:**

- Propose strategies, work plans, and budgets for the CSEM
- Follow up monitoring and evaluation of UHC and HSS policies and contribute to the setting up of social accountability tools to be made available to CSOs
- Contribute to discussions and debates among CSOs, CBOs, and other groups related to HSS and/or UHC issues when requested
- Participate in coordination meetings with other CSO representatives in global health initiatives (such as Gavi, Global Fund, among others) to update information on health and health-related issues and propose, when appropriate, common activities
- Represent the interests of UHC2030 as necessary, both within the constituency and to external stakeholders

### **Time commitment:**

- At a minimum, CSEM Advisory Group Members should attend all monthly 1-1.5-hour calls and two 2-day CSEM Advisory Group meetings annually. The CSEM Advisory Group Member is expected to participate in advocacy initiatives at the country, regional and/or global level such as conferences (as a speaker, moderator or participant). The Advisory Group Member is also expected to support the CSEM Secretariat with the development of key communications materials, reports, blogs and participate in interviews and webinars related to UHC.
- The time commitment increases around February and September UHC2030 Steering Committee meetings when Advisory Group members are expected to attend two-day in-person (or virtual) meetings. Time commitment may also increase around key global moments such as UHC Day, the World Health Assembly, UNGA, etc.
- These positions are held on a voluntary basis without financial compensation

### **Length of Term:**



Civil Society Engagement Mechanism for UHC2030



International Health Partnership

The CSEM Advisory Group term of office is for a period of three years (November 2022-October 2025)

**Language:**

The working language is English

**Candidates should have one or more of the following areas of expertise:**

- Health of key populations including but not limited to women and children, youth and adolescents, elderly, patients, migrants/ refugees, LGBTQ+, vulnerable and marginalized groups
- Health system strengthening, UHC policies, health security, primary health care, mental health, digital health, sustainability, and donor transition issues
- Health financing and budget tracking
- Strategic planning, media, and communication
- Social accountability and advocacy
- Gender, human rights issues
- Health and climate

**Skills, experience, and competencies:**

- Ability to work as a team member and represent diverse viewpoints,
- Experience in advocacy and representing communities/vulnerable populations at multiple levels
- Proven ability to engage diverse networks and navigate complex interpersonal and political dynamics in multicultural, multi-partner engagements
- Fluency in English required, fluency in another language is highly desired

**Gender and organizational diversity:**

- We value diversity which includes affected communities, people with experience at country level, gender, generations (e.g., including young people), and cultural diversity among others not mentioned (ability status, religious background, sexual orientation/gender identity etc.).
- **National or regional CSOs are encouraged to apply.**

**Geographic diversity**

- We strongly encourage applications from **Latin America, the Caribbean, East Asia, Eastern Europe, Central Asia, and Francophone Africa.**